



KAPLEN JCC on the Palisades

Kaplen JCC on the Palisades, Taub Campus, 411 E. Clinton Avenue, Tenafly, NJ 07670

www.jccotp.org

JOB TITLE: Senior Dept. Care Manager/CNA
SUPERVISOR: William Roberts
STATUS: [Full Time, Benefits Eligible]

If you are interested in being part of a warm and welcoming professional team focused on ensuring a place of belonging and delivering excellent opportunities to its members and the community, come join our team.

KAPLEN JCC ON THE PALISADES

The Kaplen JCC is a welcoming home away from home for all who pass through its doors in Tenafly, NJ and for the wider community. We are a leading nonprofit, charitable organization deeply rooted in Jewish values and tradition and are a vibrant and welcoming home for the Jewish People. We are a place that welcomes all, cultivating the social, intellectual, physical, and spiritual well-being of the entire community. We are a strength-based organization and pride ourselves on our inclusive and welcoming workplace that celebrates the diversity of our employees. We stress a supportive environment in which people are treated with appreciation and respect and positioned to do their best work every day. Our vision is to be the center point of Jewish life in our community and to engage all generations in our mission and values. We serve 3,000+ membership units and over 750,000 people each year in our 200,000 square foot building and acres of outdoor grounds and facilities.

POSITION OVERVIEW

We are seeking a compassionate and dedicated Certified Nursing Assistant (CNA) to join our team at the Kaplen JCC on the Palisades. The CNA will be responsible for delivering high-quality care to our senior participants, ensuring their physical, emotional, and social needs are met. The ideal candidate will possess strong clinical skills, a caring demeanor, and a passion for working with older adults.

RESPONSIBILITIES AND OPPORTUNITIES

- **Patient Care:**
 - Assist participants with dressing, toileting, and eating.
 - Assess, plan, implement, and evaluate individualized care for participants.

- Maintain accurate and timely care for all participants
 - Assisting participants during meals and recognizing which participants need help
 - Assisting participants with toileting (as needed)
- Encourage and engage participants in activities and interactions
- Communicate with caregivers as needed
- Demonstrate safe handling techniques appropriate to the environment and individual
- Transport participants safely to and from activities and upon arrival and dismissal
- All other job duties as assigned by supervisor
- **Preventative Health**
 - Conduct regular health assessments and screenings.
 - Monitor participant's vital signs and report any changes in their condition to the appropriate staff and family members.
- **Support and Educate:**
 - Foster a supportive and nurturing environment for participants.
 - Inform families and managers of changes to participants' needs
- **Regulatory Compliance:**
 - Ensure compliance with all local, state, and federal regulations.
 - Adhere to infection control protocols and safety standards.
 - Assist Managers with maintaining and updating participant medical forms
- **Team Collaboration:**
 - Participate in team meetings and contribute to care planning and coordination.
 - Maintain a professional working relationship with all associates, vendors, etc.

QUALIFICATIONS & SPECIALIZED SKILLS

- **Education:**
 - High School Diploma Required
- **Licensure/Certification:**
 - CNA (Certified Nursing Assistant)
- **Experience:**
 - Minimum of two years working with seniors preferred
- **Skills:**
 - Strong clinical assessment and critical thinking skills.
 - Excellent communication and interpersonal skills.
 - Ability to work effectively in a team environment.

SALARY RANGE

\$40,000 - \$60,000 (based on experience and schedule)

BENEFITS

[Full-time: Complimentary JCC family or Individual membership]

employee discounts on all programs, services and events
Generous paid time off, paid floating federal holidays, paid Jewish holidays
Health and dental insurance
403b employer contribution
FSA/HSA options
Life insurance
long-term disability]

This job description is not intended to be all-inclusive, and the Care Manager/CNA will also perform other reasonably related business duties as assigned by its supervisor or other management, as required. The Kaplen JCC reserves the right to revise or change job duties as needs arise. This job description does not constitute a written or implied contract of employment. The Kaplen JCC is proud to be an equal opportunity employer. In keeping with our Jewish values, we are dedicated to a policy of nondiscrimination in employment on the basis of race, religion, color, sex, sexual orientation, gender identity or expression, national origin, age, marital status, citizenship, veteran's status, physical or mental disability that does not prohibit the performance of essential job functions (with or without reasonable accommodation) or any other basis protected by federal, or applicable, state or local law. We welcome everyone interested in our mission to join us. If you require accommodation, please contact us and we will make every effort to meet your needs.

Don't meet every single requirement? Studies have shown that women and people of color are less likely to apply for jobs unless they meet every single qualification. At the Kaplen JCC, we are dedicated to building a diverse, inclusive, and authentic workplace, so if you're excited about these roles but your past experience doesn't align perfectly with every qualification noted above, we encourage you to apply. You may be just the right candidate for this or other positions.

TO APPLY: Please send resumes to William Roberts at: wroberts@jccotp.org