

TITLE: Camper Care Advocate
REPORT TO: Inclusion Director

Neil Klatskin Summer Camps in Tenafly, New Jersey is looking for a Camper Care Advocate to provide assistance and support to a caseload of inclusion campers (ages 3-12yr) and staff.

RESPONSIBILITIES:

PRE-CAMP

- Attend monthly planning meetings from January-June.
- Welcome & Introduction phone calls to parents.
- Assist in grouping, staffing, and scheduling.
- Work together with the leadership team to plan, lead, and attend camp staff training.
- Work together with the Inclusion Team on shadow assignments to ensure proper matches with campers.
- Actively participate in camper/staff onboarding prior to the summer, reviewing forms and creating camper success plans.
- Work together with Inclusion Team to facilitate family/parent/shadow meetings.
- Work together with Inclusion Team to setup up and manage each Sensory Room.
- Attend and oversee Camp Family Meet & Greet on Sunday, June 22, 2025.

CAMP

- Attend daily leadership morning meetings and weekly all staff meetings.
- Together with the inclusion team, lead shadow meetings as needed.
- Assist with Arrivals and Dismissals each day.
- Daily check in on caseload of inclusion campers and shadows.
- Act as a resource for shadows/campers/staff and trouble shoot solutions as needed including updates to Camper Success Plans.
- Intervention with campers and staff as challenges present during the summer at the request of the Unit Head or Program Director and in coordination with the Inclusion Director.
- Monitor setup, clean up, and usage of Sensory rooms each day.
- Communication with parents mid-summer, end of summer, and as needed.
- Ongoing data collection to be submitted to Inclusion Director
- Evaluate season and share suggestions for the following season.

Other Duties as assigned.

REQUIREMENTS:

- Bachelor's degree or equivalent experience working with children
- Previous camp experience
- Desire and ability to work with children and adults in a camp setting
- Ability and experience in supervising staff and campers
- Current CPR and first aid certifications

SCHEDULE:

- Must be available to work June 23-August 15, 8:00am- 5:00 pm as well as the following:
 - Once a month January-April 2025 and twice a month May-June 2025
 - Open House (2/9/25 & April TBD), Staff Orientation (6/8, 6/9, 6/16, 6/17), Staff meetings (once per week during camp), Interactive Nights and additional programs as needed prior to and during camp.

Salary Range \$6K-\$7K. Salary commensurate with experience.

Please send resumes to: Melissa Peters, Director, Camp & Youth Engagement, Mpeters@jccotp.org

EOE

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